

**APPLICATION FOR LEASE**

(This is a legally binding contract. If not understood, seek competent advice before signing.)

The property will be shown and made available to all persons without regard to race, color, creed religion, national origin, sex, familial status, handicap, or elderliness in compliance with all applicable federal and state and local fair housing laws and regulations.

This Application for Lease, is made on \_\_\_\_\_, \_\_\_\_\_  
between \_\_\_\_\_,  
\_\_\_\_\_ (Applicant or Tenant, whether one or more)  
and \_\_\_\_\_ (Landlord),  
through \_\_\_\_\_ (Listing Broker or Agent, who represents Landlord),  
and \_\_\_\_\_ (Leasing Broker, who does or does not represent Applicant).

Applicant hereby applies for a residential living unit located at \_\_\_\_\_, Virginia, in  
the City/County of \_\_\_\_\_, for occupancy commencing on \_\_\_\_\_, at an initial  
monthly rent payment of \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**PLEASE FILL IN ALL INFORMATION COMPLETELY**

1. Applicant: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Tel # (H): \_\_\_\_\_ Tel # (W): \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Present Address: \_\_\_\_\_ Years: \_\_\_\_\_ Landlord: \_\_\_\_\_

Street/P.O. Box

Landlord's Tel #: \_\_\_\_\_

City State Zip

Previous Address: \_\_\_\_\_ Years: \_\_\_\_\_ Landlord: \_\_\_\_\_

Street/P.O. Box

Landlord's Tel #: \_\_\_\_\_

City State Zip

Presently Employed By: \_\_\_\_\_ How Long ? \_\_\_\_\_

Position: \_\_\_\_\_ Salary: \$ \_\_\_\_\_ Supervisor: \_\_\_\_\_ Telephone: \_\_\_\_\_

Formerly Employed By: \_\_\_\_\_ How Long ? \_\_\_\_\_ Supervisor: \_\_\_\_\_

2. Co-Applicant: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Tel # (H): \_\_\_\_\_ Tel # (W): \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Present Address: \_\_\_\_\_ Years: \_\_\_\_\_ Landlord: \_\_\_\_\_

Street/P.O. Box

Landlord's Tel #: \_\_\_\_\_

City State Zip



CHECKING ACCOUNT NO.	BANK	ADDRESS
SAVINGS ACCOUNT NO.	BANK	ADDRESS
AUTOMOBILE: MAKE YR.	MODEL FINANCED BY AND ADDRESS	MO.PAYMENT LICENSE #:
AUTOMOBILE: MAKE YR.	MODEL FINANCED BY AND ADDRESS	MO.PAYMENT LICENSE #:

CHECK IF YOU OWN: CAMPER MOTOCYCLE BOAT TRUCK TRAILER

Will any person named above require a visual smoke detector for the deaf or hearing impaired?

Yes \_\_\_\_\_ No \_\_\_\_\_

In case of Emergency Notify: \_\_\_\_\_  
Name Address Phone Relationship

A non-refundable application fee in the amount of \_\_\_\_\_ must accompany this Application. A deposit of \_\_\_\_\_ must accompany this Application and will become the security deposit provided in the lease agreement upon the commencement of the lease term. A pet deposit of \_\_\_\_\_ is due at the time of execution of the lease agreement.

Upon application by Applicant to become tenants in this residential living unit, Agent will remove the unit from the available rent list. Applicant has been furnished a copy of Landlord's standard lease agreement to review. If this application is approved and Applicant and/or Guarantor, if required, fails to execute a lease agreement in substantially the form of Landlord's standard lease agreement and begin paying rent on the date specified in this Application for occupancy of the premises, Applicant agrees to pay Landlord's actual expenses and damages up to the full amount of the security deposit. Agent reserves the right to make all appropriate deductions from the deposit to recover the Landlord's actual damages and expenses as allowed by applicable Virginia law.

**DISCLOSURE OF BROKERAGE RELATIONSHIP:** Landlord and Applicant confirm that in connection with the transaction contemplated by this Application, the Listing Broker and its salespersons represent Landlord, and the Leasing Broker and its salespersons represent Landlord or Applicant. If Listing Broker is engaging in dual or designated agency, a separate consent agreement has been entered into by Listing Broker and Applicant.

**RENTAL AND CREDIT HISTORY:**

Reason for leaving current residence: \_\_\_\_\_

Has any Applicant ever been rejected for tenancy? Yes ; No . If yes, please explain: \_\_\_\_\_

Has any Applicant ever refused to pay rent when due, been a defendant in an unlawful detainer action or eviction, or otherwise been sued by a landlord for matters related to a tenancy? If so, please give details, and the status of any pending actions: \_\_\_\_\_

Has any Applicant ever filed for bankruptcy? Yes ; No . If so, please give dates of filing and status of case: \_\_\_\_\_

Please give the names and phone numbers of three references:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please provide the following information if the lease will be guaranteed:

Name of Guarantor: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Applicant should exercise whatever due diligence Applicant deems necessary with respect to information on any sexual offenders registered under Chapter 23 (sec. 19.2-387 et seq.) of Title 19. Such information may be obtained by contacting your local police department or the Department of State Police, Central Records Exchange at (804) 674-2000 or [www.state.va.us/vsp/vsp.html](http://www.state.va.us/vsp/vsp.html).

The Applicant hereby certifies that the information contained in this Application for Lease is true and correct to the best of Applicant's knowledge and belief. Applicant hereby authorizes Listing Broker to conduct a credit check on Applicant and an appropriate background check to verify information provided herein by Applicant for approval or rejection of this Application.

We have read the terms and conditions of this Application for Lease. We understand this is a binding contract separate and apart from the Lease Agreement.

SIGNATURE OF APPLICANT \_\_\_\_\_  
Date

SIGNATURE OF APPLICANT \_\_\_\_\_  
Date

SIGNATURE OF GUARANTOR \_\_\_\_\_  
Date

**LISTING BROKER TO VERIFY APPLICANT'S IDENTIFICATION**

TYPE OF IDENTIFICATION \_\_\_\_\_

The undersigned acknowledges receipt from Applicant of the sum of \$ \_\_\_\_\_ by cash or personal check payable to \_\_\_\_\_, which amount consists of an application fee in the amount of \$ \_\_\_\_\_ and a security deposit in the amount of \$ \_\_\_\_\_.

\_\_\_\_\_  
Signature of Applicant Date Received

This Application for Lease is hereby ACCEPTED as of the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Signature of LANDLORD or Listing Broker

Leasing Broker's Address \_\_\_\_\_

Phone no. \_\_\_\_\_ . Cell phone or pager no. \_\_\_\_\_ .Email: \_\_\_\_\_

Broker's Code: \_\_\_\_\_