



312-B LIGHTFOOT ROAD ♦ WILLIAMSBURG, VA 23188 ♦ (757) 229-1507 ♦ FAX (757) 345-5108

**A. General Neighborhood Information**

1. Neighborhood name: \_\_\_\_\_
2. New neighborhood:  yes  no Number of homes when completed: \_\_\_\_\_
3. Is your neighborhood association:
  - a.  mandatory or  voluntary
  - b.  self- managed or  company managed
  - c. Still under Declarant control  yes  no
4. Number of existing homes: \_\_\_\_\_
5. Does your neighborhood have a:
 

Newsletter?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	BMP?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pool?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Private Roads?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Clubhouse?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Common area structures	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Playground?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	(signage, gazebos, etc..)		
Light poles	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Golf course	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Is your association responsible for any exterior unit maintenance?  
(roofs, siding, sidewalks, etc..)  Yes  No
7. Meeting frequency: \_\_\_\_\_ Quarterly \_\_\_\_\_ Monthly \_\_\_\_\_ Other (specify) \_\_\_\_\_
8. Annual Meeting: (month) \_\_\_\_\_
9. Annual Dues: \_\_\_\_\_ per \_\_\_\_\_
10. Does your Neighborhood have a web site?  Yes or  No

**B. Neighborhood Contact Information**

Primary contact:

1. Board Member Status or Other: \_\_\_\_\_
2. Name: \_\_\_\_\_
3. E-mail address: \_\_\_\_\_
4. Address: \_\_\_\_\_
5. Phone: \_\_\_\_\_ 6: Cell phone: \_\_\_\_\_

**Return to Brooks Real Estate, Inc, 312-B Lightfoot Road, Williamsburg, VA 23188 or e-mail to [melissa@brooks-re.com](mailto:melissa@brooks-re.com)**